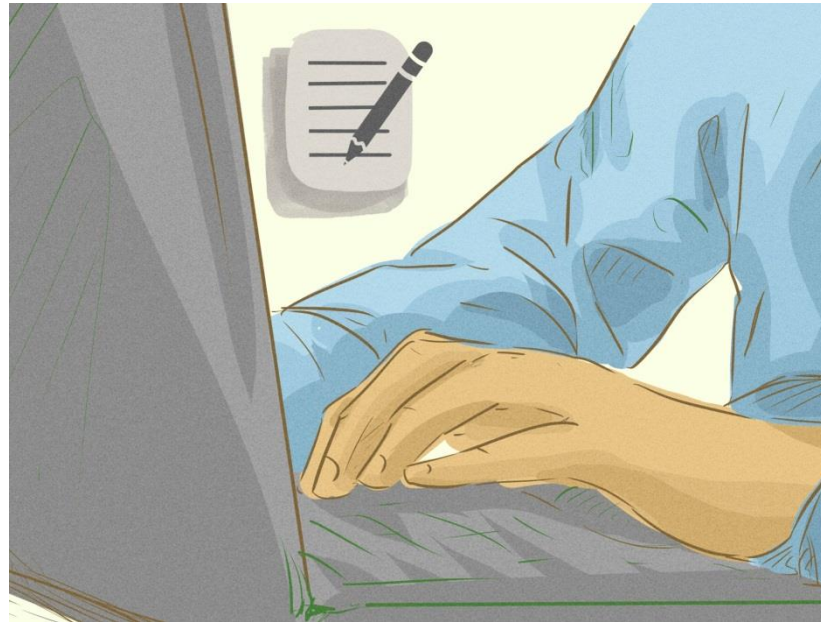




Submitting Your Reports



Emily Ohde
Division of Compliance Assistance



Remember...

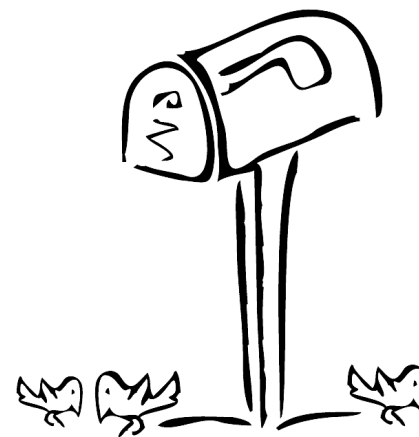
- Submit reports to your Regional Office not the Frankfort Central File.
- ACC: postmarked by January 30th
- SAMR: postmarked by January 30th & July 30th





Submittal Options

- Mail to ONLY the **Regional Office** listed on your permit cover (**and** EPA in Atlanta for Majors)
 - <http://dep.ky.gov/Pages/RegionalOffices.aspx>
- Even though the permit AND the regulations say to submit it to the “central file” in Frankfort, please do not. The Regional Office file **IS** the “central file” now.
- The Regional Office is responsible for tracking and reviewing the ACC and they **MUST** get them on time!





Online Submittal

- ACC forms may be submitted online via eForms





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Department for Environmental Protection

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Division for Air Quality

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Division for Air Quality

The Division for Air Quality is one of six divisions in the Department for Environmental Protection that is part of the Energy and Environment Cabinet. We are here to serve you, whether you are a permit holder, a technical or legal consultant, a member of an environmental organization or a citizen interested in what we do.

Our division emphasizes good stewardship of our environment. Air pollution should be prevented or reduced whenever possible. In addition to our air monitoring and permitting programs, we work with counties and local communities to find strategies to reduce air pollution. The division also offers free air quality education and outreach to all ages and audiences. Please contact the many dedicated employees of our division if we can be of service to you.



Quick Links

- ✦ [Air Quality Index](#)
- ✦ [Applications/Forms](#)
- ✦ [Asbestos Information](#)



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Use this form for submittals to the Field Operations Branch.
Electronic submittal of compliance documents eliminates the need to submit hard copy documents to either the Division's regional offices or central office.

While this website is secure, do NOT submit confidential business information via this website. Also, note that information claimed as confidential business information that has not previously been granted as such in accordance with 400 KAR 1:060 must be

Agency/Site Information:

Agency Interest # (*)	<input type="text"/>	County	<input type="text"/>
Site Name (*)	<input type="text"/>		
Site Address (*) (Number and Street)	<input type="text"/>		
Site City (*)	<input type="text"/>	Site State (*)	<input type="text"/>
Site Zip Code (*)	<input type="text"/>		

Submittal of Report By:

Company/Affiliation Name (*)	<input type="text"/>	Company/Affiliation Phone Number (*): ###-###-####	<input type="text"/>
Contact Person First Name (*)	<input type="text"/>	Contact Person Last Name (*)	<input type="text"/>
E-Mail Address(*)	<input type="text"/>		
Alternate E-Mail Address	<input type="text"/>		

Type of Document Submitted:

Note: All reports must signed by the responsible official as defined in 401 KAR 52:001.

State Quarterly Report	Upload file <input type="text"/>
EPA Quarterly Report	Upload file <input type="text"/>
State Semi-Annual Report	Upload file <input type="text"/>
EPA Semi-Annual Report	Upload file <input type="text"/>
Annual Compliance Certification	Upload file <input type="text"/>
Excess Emission Reports - Note that notification of a Start Up, Shutdown, or Malfunction event must initially be made by eNotification or by phone to the appropriate regional office within the timeframes required by 401 KAR 50:055. Select this to upload a detailed follow-up report.	Upload file
Construction, Initial Equipment Start Up, or Achieve Maximum Production Notifications	Upload file
Initial Notification of Applicability required by EPA	Upload file
Notification of Compliance Status (NOCS)	Upload file
Periodic Reports required by EPA	Upload file
Equipment List (Attachment 1)	Upload file
Other: <input type="text"/>	Upload file



But WAIT...

- DEP eForm Submission is changing... a little
- Coming soon (February), individuals submitting electronic notices or reports with a DEP eForm will be required to have an account through Kentucky One Stop Business Portal, found here: <http://onestop.ky.gov/Pages/default.aspx>.
- Read more about this on the Naturally Connected Blog
<https://kydep.wordpress.com/2016/12/14/kentucky-environmental-protection-eform-submissions-to-change-in-new-year/>

KY Department for Environmental Protection Electronic Submittals

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Password:

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- [KY Department for Environmental Protection](#)
- [KY Division for Air Quality](#)
- [KY Division of Compliance Assistance](#)
- [Division of Waste Management](#)
- [Division of Water](#)

Welcome to the Kentucky Electronic Submittals website

This is the Kentucky Department for Environmental Protection Electronic Submittals web site. This site is designed to facilitate submittal of routine notification of electronic documents via the web. A routine notification involves a release of pollutants or contaminants into the environment that do not cause imminent danger to the human health or environment; the release is below the reportable quantity of the contaminant; and they do not cause a sheen on waters of the Commonwealth. This should be the only notification type reported on this web site. Electronic documents submitted through this portal may be any type of electronic file, e.g. applications, permit files, or other documentation required for a permit, certification, or contract; similar to what DEP may post updated documentation for various permits. You may also find help, including user manuals, by clicking the "User Help" link in the upper right section of this web site.

News and Features

DIVISION FOR AIR QUALITY Annual and Semi Annual Compliance Reports

If you are required to submit Annual and Semi Annual Division for Air Quality Compliance reports (form DEP-7007CC), please use DEP's eForms website at <https://dep.ky.gov/eforms/default.aspx?form=34>

For questions or help with your account or this web site, please send an email to DEPTempoSA@ky.gov



More than just ACC/SAMR

- Other eForms include, but are not limited to,
- DAQ Field Operations, Permit Application, Source Sampling
- DWM Superfund, UST
- DOW eNOI KYG11, KYG84, KYR00, SW, eNE, eNOT

Many eForms allow for the submission of more than one associated DEP form



Who can submit through OneStop

- Most eForm submissions do not require submission by the Responsible Official
- Some eForms have a section for the eForm preparer
- Most DEP forms that require Responsible Official signatures will be signed previously then uploaded (as is the current practice)
- This *may* change – we are in step 1 of 3 in complying with the federal requirement - Cross-Media Electronic Reporting Rule ([CROMERR](#)).



Any Questions

Contact Us:

Division of Compliance Assistance

502-564-0323

www.dca.ky.gov

envhelp@ky.gov

